

VIRTUAL SPEECH COACH

Elevating Experts' Presentation Skills

Lunch & Learn Presentations (30 minutes to 1 hour, depending on level of interaction)

1. Get to the Point Speaking!

Participants will learn how to answer questions and to present their ideas, so they get to the point, and sound clear and confident.

- The P.R.E.P. Method for answering questions
- Making eye contact online and in-person
- Reducing filler words and ums

2. Power Up Your PowerPoint

“Death by PowerPoint” is a phrase that people laugh at, but there is truth to it, and it isn’t the fault of the PowerPoint application. Participants will learn effective use of PowerPoint with a few simple tweaks:

- Reduce information-overload
- Use pictures
- Present data to focus and not to confuse

3. Strategic Storytelling in Business (StorySELLing option for sales professionals)

Engage your audience, explain your ideas, and get them remembered with storytelling. Participants will learn:

- Why stories engage listeners
- When to use stories
- How to construct a story
- Delivery Tips

4. Communicating through Conflict & Dealing with Criticism

Conflict happens. Dealing with conflict well can make or break a relationship, a deal, or a project. Participants will learn:

- Typical ways people deal with conflict
- Being assertive vs. being aggressive
- The L.E.A.P. Method for communication in conflict situations

5. Effective Virtual Presentations

Participants will learn best practices for presenting and meeting online including:

- 5 key ways to look professional
- Strategic presentation design
- How to increase audience interaction