

Name: _____

Date: _____

Speech # _____ Speech Assignment (icebreaker, etc.) _____

Title of Speech: _____

Speaker Assignment Sheet

Speakers: Students will present speeches as assigned. Typically, the subject is of the student's choosing, and may reflect a student's beliefs and values. However, all subjects and language used are to be respectful.

Preparation Checklist:

___ Review notes for assignment (icebreaker, organize your speech, Eye Contact, Vocal Variety, Body Language, Research Your Topic, Tell Your Testimony)

___ Brainstorming

___ Topic/Subject:

___ Research, if necessary

___ More Brainstorming, if necessary

___ Trial Outline

- Main idea:
- Point 1:
 - Support for Point 1:
- Point 2:
 - Support for Point 2:
- Point 3 (optional):
 - Support for Point 3:

___ Write Introduction/Attention-getter

___ Write Conclusion/Summary

___ **Write outline (to hand in)**

___ Write out Speech

___ Read out loud

___ Edit

___ Reduce to Keywords (on cards)

___ Practice in front of someone (get feedback) Signature of person: _____

___ Revise

___ Practice 2X or more

Turn in this sheet *and* your Outline at the Beginning of Class!